



CHILDREN'S REGULATIONS TRAINING

Chaperones & Tutors

Understand the rules. Protect young performers. Support them with confidence.

THE ONLY CITY & GUILDS ACCREDITED
COURSE OF ITS KIND

You know how to look after children. We'll make sure you know the regulations, the paperwork and how a production really runs, following a child's journey from casting brief to wrap. You'll leave able to speak up with confidence on set and back it up with a clear record.

What you'll walk away with

- A City & Guilds accredited certificate that lasts three years
- Your PART PACK of practical compliance templates and guides to use on the job
- A listing in the ISCAT Directory, so ADs and productions can book you direct

How the day works

We work through the course live on Zoom, using real production scenarios and group discussion to put everything into practice. There are two short assessment papers during the day. They're there to check it's all gone in, not to catch you out.

AT A GLANCE

WHO IT'S FOR

Licensed chaperones and tutors

WHERE

Live on Zoom

WHEN

One full day, 9:30am to 4:30pm UK time

PRICE

£185 per person. No VAT to add.

ASSESSMENT

Two short papers on the day

CERTIFICATE

City & Guilds accredited, valid for three years

DATES

thecpsh.com/book-a-course

Ready to book?

07535 337 423 · info@thecpsh.com
thecpsh.com/book-a-course

VIEW DATES & BOOK

Competence brings confidence.

The Children's Production Support Hub | Details and prices correct at September 2026



What we'll cover

The production journey

- CB2W: the journey a child takes from casting brief to wrap
- The production process and what to expect on the day
- Call sheets, sides, departments and who's who
- Identifying and managing risk

Your role on set

- Daily roles and responsibilities of chaperones and tutors
- Time management and time sheets, working with the AD team and intimacy coordinators
- Education, tutors and aggregating hours around the production schedule

Licences, checks and paperwork

- UK and international child licences
- Working with 16 to 18 year olds, including those past licensing age
- Council spot checks: how to prepare and what to expect
- Compliance audit trails: setting up and keeping your compliance folders

Safeguarding

- The signs to look out for, and how to report a concern

By the end of the day, you'll be able to

- Understand your legal responsibilities
- Find your way around a production, from call sheets to who's who
- Carry out your daily role with confidence
- Work well with the AD team and intimacy coordinators
- Identify the licensing requirements for each child
- Understand what changes when you work with 16 to 18 year olds
- Keep compliant audit trails and add up tutor hours accurately
- Manage children's working time within the rules
- Recognise safeguarding concerns and report them properly



Accredited by City & Guilds

This is the only City & Guilds accredited children's regulations training for the entertainment industry. Delivered by PART Training UK Ltd, the programme is accredited by City & Guilds as meeting its quality assurance criteria, so your certificate carries the same weight on every production you work on.

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